

The regular meeting of the Midland County Road Commission was called to order by Chairman Sagle on Thursday, April 9, 2015 at 9:00 a.m. at the Road Commission office.

Present: Janice Sagle, Chairman
Don Terwillegar, Vice Chairman
Mike Atton, Member
Terry Palmer, Managing Director
Russ Inman, Design Engineer
Sam SanMiguel, Superintendent
Brenda Gordert, Clerk
Ben Mead, Fleet and Facilities Manager
Art Buck, Design Technician

Absent: None

Public Present: Gene Smith; Al Kloha, County Board of Commissioners

The Pledge of Allegiance was said.

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve the minutes of the March 26, 2015 meeting.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Sagle

Nays: None

Motion Carried

Public Comment:

Al Kloha inquired about Proposal I and asked if there is a contingency plan if the proposal fails. Terry stated there was not a contingency plan at this time.

Staff Reports:

Sam reported he has been working on township estimates.

Ben reported excavator is ordered and should be here middle of May. He received 5 resumes for the open mechanic position and will be going through resumes with Terry and Sam.

Art reported the trees have been removed for the Coleman Road Bridge project. When weather allows he will be out doing surveys.

Russ reported new scanner will be here next week.

Approval of Open Accounts:

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to approve payment for the payroll and open accounts for April 9, 2015 in the amount of \$283,494.41.

Roll Call.

Yeas: Commissioner Terwillegar, Sagle, Atton

Nays: None

Motion Carried

Correspondence & Items of Information:

The annual renewal was received from MCRCSIP for general liability insurance with an increase of 3.7% due to losses throughout the entire pool.

Permit listing was reviewed.

Unfinished Business:

Policy review was moved to the end of board meeting.

Quotes have been taken for a new company to handle our website, computer servers and facebook page:

Vendor	Website/facebook	Network Support	Server Backup
IT Right	\$500 / year	\$4,500/yr or \$135/hr	\$500 / year
IRA	\$220 / year	Free evaluation	None
Revise	\$920 / year	None	None

Discussion was held regarding quotes. IT Right was company that could provide entire package. Terry recommends to go with IT Right for \$4,500 for the first year at least while we upgrade servers and get new website running. We will update servers and one will be for system backup at the County Building.

Moved by Commissioners Terwillegar and seconded by Commissioner Atton to accept quote from IT Right.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None

Motion Carried

A motion was made last meeting to sell the historic Smith Crossing Bridge in Ingersoll Township. Brian McManus from City of Midland may be interested for a site at Founders Park. Terry will report back when he has more information.

New Business:

County wide bids were advertised in the newspaper and are due April 15, 2015 at 2:00 p.m. Bid results will be presented at Board Meeting on April 23.

MDOT held an open house here at the Road Commission regarding the M30 round-about. Approximately 130 people attended.

Discussion was held regarding a bridge in a backpack. Terry, Kevin, and Art attended presentation. Application is intended for smaller bridges and could possibly be something our crews could do. Also looking into option of geotextile reinforced structure for Kent Road over Jo Drain.

Discussion of County Drain relocations for the Kent Drain in Ingersoll Township and Irvin Drain in Porter Township. The Drain Commission will be doing the work. Terry would like to widen shoulders for safety aspects and make room for equipment. To keep cost to Road Commission down we will do as much of the work as we can.

The local Rural Task Force meeting will be held here on Wednesday, April 15 at 9 a.m. Invitations have been sent to all townships. Discussion will be on projects for 2016–2018. The four county task force meeting (Clare, Gladwin, Isabella, Midland) will be held in Mt. Pleasant on Monday, April 20.

MCRCSIP will be holding session four of the 2015 Employment Practices Liability Training. Our training will need to be rescheduled from April 21 to April 30 due to conflict. Janice would like to attend and recommend Terry, Sam and Brenda attend also.

Terry received letter from Tim O'Rourke encouraging participation from East Central Council members on various CRA and MCRCSIP boards. Terry would like to apply. Sam is on the Superintendent's Board and Brenda is on the Northern Clerks Association Board.

Summer hours were discussed. Last year everyone worked 10 hour days and the office was closed Fridays. We will start 10 hour days on May 4 and again close the office on Fridays. The office will be open Monday – Thursday unless a holiday falls Monday-Thursday.

Discussion on advance construct for projects if there is a federal highway shut down. Road Commission would advance money to finish projects in case of a shut down and be reimbursed at a later date.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve advance construct process if need arises.

Roll Call.

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None

Motion Carried

Miscellaneous:

None

Moved by Commissioner Sagle and seconded by Commissioner Atton to take short recess.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None

Motion Carried

Meeting continued with policy review.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to adjourn meeting at 1:00 p.m. until Thursday, April 23, 2015.

Clerk

Chairman