

The regular meeting of the Midland County Road Commission was called to order by Chairman Sagle on Thursday, July 2, 2015 at 9:00 a.m. at the Road Commission office.

Present: Janice Leatherman Sagle, Chairman
Don Terwillegar, Vice Chairman
Mike Atton, Member
Terry Palmer, Managing Director
Sam SanMiguel, Superintendent
Brenda Gordert, Clerk
Russ Inman, Design Engineer
Ben Mead, Facilities Manager

Absent: None

Public Present: Mike Wood, Jerome Township Supervisor; Gene Smith, Midland County Planning Commission Chairman; Al Kloha, Midland County Board of Commissioners; Attorney Bill Smith.

The Pledge of Allegiance was said.

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve the minutes of the June 18, 2015 meeting.

Roll Call.

Yeas: Commissioners Atton, Sagle, Terwillegar

Nays: None

Motion Carried

Public Comment:

Mike Wood, Jerome Township Supervisor discussed the option of adding gravel to private roads with existing maintenance agreements. The policy states additional work on private roads will be billed at time and material. Sam will prepare estimates.

Al Kohla inquired about a policy in regards to changing driveway tubes on drainage projects. Sam stated we change tubes on township projects but on small projects it is the property owners responsibility to change their tube if necessary.

Approval of Open Accounts:

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve payment for the payroll and open accounts for July 2, 2015 in the amount of \$295,825.75.

Roll Call.

Yeas: Commissioner Sagle, Terwillegar, Atton

Nays: None

Motion Carried

Correspondence & Items of Information:

Attorney Bill Smith updated the Board on the two current lawsuits involving abandonments. On Pioneer Trail in Lincoln Township we are working toward a settlement of taking the road back as a seasonal road. On Buttonville we are waiting for legal comments from all parties. Board wants to be sure the entire plat will be resurveyed and amended before any settlement is finalized.

A letter has gone out to all townships regarding the public meeting to be held on July 8, 2015 to gather input on 2017-2019 federal aid and local road projects.

New Business:

A ballot was received from MCRC SIP for Board of Trustees.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to cast a unanimous ballot for Tim O'Rourke of Roscommon County.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Sagle

Nays: None

Motion Carried

A construction contract was received from the Michigan Department of Transportation regarding "D Funded Project".

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to offer the following resolution:

WHEREAS, Contract No.15-5278, for hot mix asphalt overlay, cold milling and resurfacing along:

Saginaw Road from the east city limits of Coleman southeasterly to Geneva Road, Coleman Road from the Bluff Creek High Drain, located approximately 0.5 miles north of Shearer Road, northerly to the County Line, Saginaw Road from the west County Line easterly to the west city limits of Coleman, and Stark Road from Siebert Road to approximately 0.5 miles south of Bombay Road;

including reinforced bituminous membrane work; and all together with necessary related work.

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the work and desires to set forth this understanding in the form of a written contract.

THEREFORE BE IT RESOLVED, that the Board of County Road Commissioners, County of Midland, authorizes Terence Palmer, Managing Director and Janice Leatherman Sagle, Chairman, to sign Contract 15-5278.

Roll Call.

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None

Resolution Adopted.

A request was received from Geneva Township to pay approximately \$12,000 of their 2015 road program in 2016.

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to allow Geneva Township to carry unpaid balance of approximately \$12,000 until 2016.

Roll Call.

Yeas: Commissioners Sagle, Terwillegar, Atton

Nays: None

Motion Carried

Discussion on roadside mowing. New mowers have been ordered and are expected to arrive mid-July. Two of our existing mowers are having mechanical problems. We have contracted Kindy Farms to complete the roadside mowing in Ingersoll and Mt. Haley townships. Contractor has larger mower and can mow faster. Board would like to look into options for mowers purchased in the future.

Ben discussed extended warranty on the new mowers and presented three, four and five year options.

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to purchase the five year extended warranty for approximately \$3,000 per tractor.

Roll Call.

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None

Motion Carried

Permit listing was reviewed.

Staff Reports:

Terry gave update on local projects. The Coleman Road bridge replacement is on schedule with a projected opening in mid-October.

Bids for Federal Aid overlay projects are due July 10.

Terry attended meeting with MPO regarding the non-motorized program. They are working on changing federal classifications on several routes across the county.

Sam stated the crews will be pulverizing, paving, doing drainage work and shoulder graveling next week. Saginaw Asphalt is doing a great job paving.

He has hired two full time employees and one temporary employee.

Russ stated the accounting server will be installed on Monday and the backup server will be installed at the County Building.

He is getting the engineering area cleaned up and organized in preparation of the remodel at the end of July. Drainage projects are going good.

Unfinished Business:

Policy Review Continued

The following policies were revised and approved:

100.01 Abandonment of Roads and Public Right of Ways

Moved by Commissioner Atton and seconded by Commissioner Terwillegar

Roll Call:

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None Motion Carried

200.04 Harassment

Moved by Commissioner Atton and seconded by Commissioner Terwillegar

Roll Call:

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None Motion Carried

200.07 Personal Property

Moved by Commissioner Terwillegar and seconded by Commissioner Atton

Roll Call:

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None Motion Carried

200.09 Safety Glasses

Moved by Commissioner Terwillegar and seconded by Commissioner Atton

Roll Call:

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None Motion Carried

200.13 Travel Expense

Moved by Commissioner Terwillegar and seconded by Commissioner Atton

Roll Call:

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None Motion Carried

200.15 Road Commission Motorized Equipment Identification

Moved by Commissioner Terwillegar and seconded by Commissioner Atton

Roll Call:

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None Motion Carried

200.16 Employee Vehicle Use Procedures For Designated Management Employees

Moved by Commissioner Terwillegar and seconded by Commissioner Atton

Roll Call:

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None Motion Carried

200.17 Rules of Conduct

Moved by Commissioner Atton and seconded by Commissioner Terwillegar

Roll Call:

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None Motion Carried

200.18 Smoke-Free Workplace Policy

Moved by Commissioner Atton and seconded by Commissioner Terwillegar

Roll Call:

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None Motion Carried

200.19 Equipment Technology

Moved By Commissioner Terwillegar and seconded by Commissioner Atton

Roll Call.

Yeas: Commissioners Sagle, Atton, Terwillegar

Nays: None Motion Carried

300.04 Freedom of Information Act (FOIA)

Moved by Commissioner Atton and seconded by Commissioner Terwillegar

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Sagle

Nays: None Motion Carried

The following policies were deleted:

200.11 Unused Sick leave

Moved by Commissioner Terwillegar and seconded by Commissioner Atton

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None Motion Carried

200.12 Spouse Hospital Insurance

Moved by Commissioner Atton and seconded by Commissioner Terwillegar

Roll Call.

Yeas: Commissioners, Sagle, Atton, Terwillegar

Nays: None Motion Carried

The following policy revision was denied until further discussion

100.05 Cleaning of Road Ditches

A motion was made by Commissioner Terwillegar and seconded by Commissioner Atton to delete policy.

After further discussion motion was denied by vote.

Roll call.

Yeas: None

Nays: Commissioners Terwillegar, Atton, Sagle Motion Denied

Miscellaneous:

Don asked about repairs to new excavator. Ben stated the new welding should be completed today.

Moved by Commissioner Atton and seconded by Commissioner Terwillegar adjourn meeting at 11:45 a.m. until Thursday, July 16, 2015.

Brenda Gordert, Clerk

Janice Leatherman Sagle, Chairman