

The regular meeting of the Midland County Road Commission was called to order by Chairman Sagle on Tuesday, October 20, 2015 at 9:00 a.m. at the Road Commission office.

Present: Janice Leatherman Sagle, Chairman
Don Terwillegar, Vice-Chairman
Mike Atton, Member
Terry Palmer, Managing Director
Sam SanMiguel, Superintendent
Brenda Gordert, Clerk
Russ Inman, Design Engineer
Ben Mead, Facilities Manager
Art Buck, Design Technician

Absent: None

Public Present: Mike Rybicki, MLR Engineering; Dave Schauman, RDM Development; Kelly Wall, Greystone Homes.

The Pledge of Allegiance was said.

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve the minutes of the October 8, 2015 meeting.

Roll Call.

Yeas: Commissioners Atton, Sagle, Terwillegar

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts:

The pre-pay was discussed.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve payment for the payroll and open accounts for October 22, 2015 in the amount of \$769,207.08.

Roll Call.

Yeas: Commissioner Atton, Terwillegar, Sagle

Nays: None

Motion Carried

Correspondence & Items of Information:

An invitation was received from Geneva Township to attend the dedication ceremony of Salt River Park. The celebration will be Wednesday, October 21 from 4-6 pm at the park on N. Castor Road.

New Business:

Alderwood Woods site condominium in Larkin Township is complete.

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to accept jurisdiction of deeded roadways Alderberry Court and Little Turtle Way. Commission requests copy of master deed and copy of recorded easement.

Roll Call.

Yeas: Commissioners Sagle, Terwillegar, Atton

Nays: None

Motion Carried

A preliminary plat of Siebert Woods Subdivision in Larkin Township was received. Plat has been reviewed by engineering staff. Discussion ensued.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to approve preliminary plat of Siebert Woods Subdivison.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Sagle

Nays: None

Motion Carried

Correspondence was received from the County Road Association Self-Insurance Fund. They are asking the members to support a non-binding resolution in favor of changing from a Group Fund to a Mutual Fund. The official voting will be held in March at the CRA Highway Conference. Discussion ensued.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to vote in favor of supporting the resolution.

Roll Call.

Yeas: Commissioners Terwillegar, Sagle, Atton

Nays: None

Motion Carried

A proposal was received from IT Right outlining an upgrade for the WIFI outdoor service area with an estimated cost of \$1,053.00

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to approval proposal.

Roll Call.

Yeas: Commissioners Atton, Terwillegar, Sagle

Nays: None

Motion Carried

Three proposals were received from IT Right for a PC Workstation in the engineering department.

PC Basic - \$625.00

PC Mid Range - \$750.00

PC Advanced -\$1,300.00

Proposals do not include software or monitors. Discussion ensued.

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to approve proposal for the PC Advanced.

Roll Call.

Yeas: Commissioners Sagle, Terwillegar, Atton

Nays: None

Motion Carried

Bids were received on October 13, 2015 for truck blades and grader blades:

	Michigan Cat	Truck & Trailer	St. Regis	Shults
5/8" x 6" x 72" Blades, Single Bevel "Carbon"	47.99*	45.00*	49.80	65.03
5/8" x 6" x 84" Blades, Single Bevel "Carbon"	55.02*	54.50*	58.10	64.72
5/8" x 8" x 72" Blades, Single Bevel "Carbon"	61.73*	79.34	81.00	73.73
5/8" x 8" x 84" Blades, Single Bevel "Carbon"	71.04*	92.61	94.50	86.02
5/8" x 7/8" x 8" x 72" Blades, Double Bevel "Surface Hardened"		87.56*	104.98	--
5/8" x 7/8" x 8" x 84" Blades, Double Bevel "Surface Hardened"		101.03*	122.50	--
1/2" x 6" x 72" Serrated Ice Blades "Through Hardened"	--	85.88*	88.20*	57.84
1/2" x 6" x 84" Serrated Ice Blades "Through Hardened"	--	100.24*	102.90*	67.50
5/8" x 8" x 108" Reverse Curve Wing Blades	--	134.20	--	127.20

*Alternate bid See Bid Sheets

Discussion ensued. Ben gave a comparison in blades and discussed difference in price. He recommended the double bevel surface hardened blades for the trucks and graders.

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to accept the bid of Truck & Trailer for the double bevel surface hardened blades.

Roll Call.

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None

Motion Carried

Discussion on temporary drivers for the winter. Sam discussed the positions that are currently open and the need to fill both the winter night patrol and winter loader positions.

Moved by Commissioner Terwillegar and seconded by Commissioner Atton to hire up to four temporary employees to start approximately December 1.

Roll Call.

Yeas: Commissioners Sagle, Atton, Terwillegar

Nays: None

Motion Carried

The actuarial was presented for the MERS Benefit E program, a 2% increase to all retirees.

Moved by Commissioners Terwillegar, Atton to adopt the following resolution for the Municipal Employees Retirement System for the retirees:

WHEREAS, as authorized by Section 20 of the Municipal Employees Retirement System Plan document, the Midland County Road Commission adopts Benefit "E" for all retirees and beneficiaries.

THEREFORE BE IT RESOLVED, that the traditional annual flat two percent (2%) of the amount of each retirement allowance since the last date Benefit E was adopted.

Roll Call.

Yeas: Commissioners Atton, Sagle, Terwillegar

Nays: None

Resolution Adopted.

A request was received from Midwest Properties, LLC to vacate portions of Washington and Jefferson Streets Plat of the Henry Church Plat of Edenville. Discussion ensued and request will be accepted for review.

Permit listing was reviewed.

Staff Reports:

Russ attended the Midland Area Transportation Study (MATS) Open House regarding future projects. The open house was well attended. Russ reported approximately \$33,000 has been submitted to MATS for reimbursement this year for services.

Art stated the Coleman Road bridge was scheduled to be complete Oct. 18. Contractor was given a one week extension until Oct. 25. The contractor is hoping to have bridge completed the first week of November and will be charged for liquidated damages each day.

Ben reported the mechanics are working on getting the trucks ready for winter. He would like to have them ready by November 15.

He is going over specifications for new tandems to bid in 2016.

He is going to start changing parking lot lights into LED's.

Commissioner Atton suggested looking into new mower tractor to have delivery in the early spring.

Sam commented the drainage projects are progressing nicely.

The line stripping is nearing completion.

He is preparing for a safety day "truck rodeo" on October 26. The crew will participate in various activities involving the trucks, loaders and excavators. Lunch will be provided by Road Commission.

Terry commented the culvert replacement under the Shaffer Road bridge is complete. He would like to do a couple GRS IBS bridges next year and will be contacting Spicer to start surveying.

Unfinished Business:

Update on paving on East County Line Road. The last mile has a clay base under the roadway that will have to be removed and drainage needs completed. Paving the last mile will be postponed until spring.

Miscellaneous:

Mike discussed issue with shoulder at corner of Siebert & Jefferson.

Road Commission will hold annual safety luncheon on December 17. Gift cards for turkeys will be purchased for all employees.

Janice commented on correspondence she received from Nick Clever of the state plat board regarding vacating roadways in plats. Terry will be following up with Nick.

Four townships were in attendance for discussion on changes to primary and local roads, changes to federal aid routes, 2016 road projects, and future bridge projects:

Mt. Haley Township – Dick Dougherty

Midland Township – Mel Lederer, Larry Leach

Ingersoll Township – Dan Cline, Mary Ellen Keel, Chuck Tabb, Curt Shaffner, Jim Terwillegar

Homer Township - John Stern

Moved by Commissioner Atton and seconded by Commissioner Terwillegar to adjourn meeting at 11:45 a.m. until Thursday, November 5, 2015.

Roll Call.

Yeas: Commissioners Terwillegar, Atton, Sagle

Nays: None

Motion Carried

Brenda Gordert, Clerk

Janice Leatherman Sagle, Chairman