

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Wednesday, October 17, 2018 at 9:00 a.m. at the Road Commission office.

Present: Mike Atton, Chairman  
Don Terwillegar, Vice Chairman  
Al Kloha, Commission Member  
Terry Palmer, Managing Director  
Sam SanMiguel, Superintendent  
Brenda Gordert, Finance Director  
Ben Mead, Facilities Manager  
Russ Inman, Design Engineer  
Art Buck, Design Technician  
Devin Campbell, Civil Technician  
Ashley Rockefeller, GIS Technician

Absent: None

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Laura Dawson, Lee Township Clerk; Maria Sandow, Larkin Township Supervisor.

**The Pledge of Allegiance was said**

**Additions to Agenda:**  
None

**Approval of Minutes:**  
Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to approve the minutes of the September 20, 2018 meeting.  
Roll Call.  
Yeas: Commissioners Atton, Terwillegar, Kloha  
Nays: None Motion Carried

**Public Comment:**  
None

**Approval of Open Accounts:**  
The pre-pay for October 4, 2018 was discussed.  
Moved by Commissioner Kloha and seconded by Commissioner Terwillegar to approve payment for the payroll and open accounts for October 4, 2018 in the amount of \$1,254,516.76.  
Roll Call.  
Yeas: Commissioners Kloha, Terwillegar, Atton  
Nays: None Motion Carried

The pre-pay for October 18, 2018 was discussed.  
Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to approve payment for the payroll and open accounts for October 18, 2018 in the amount of \$702,891.05.  
Roll Call.  
Yeas: Commissioners Atton, Koha, Terwillegar  
Nays: None Motion Carried

**Correspondence and Items of Information:**

Correspondence was received from CRA acknowledging the appointment of Terry Palmer to the Regional Bridge Advisory Council for the Bay Region. Terry discussed the bridge selection process and stated Midland County was approved for bridge rehab on Meridian Road over Pine River in 2021.

The MCTOA annual dinner meeting will be held November 29 at Valley Plaza.

The East Central Council meeting will be held October 18, in West Branch.

### **Permit listing was reviewed**

#### **Unfinished Business:**

None

#### **New Business:**

The actuarial was presented for the MERS Benefit E program, a 2% increase to all retirees. Moved by Commissioner Terwillegar and seconded by Commissioner Kloha to adopt the following resolution for the Municipal Employees Retirement System for all retirees:

WHEREAS, as authorized by Section 20 of the Municipal Employees Retirement System Plan document, the Midland County Road Commission adopts Benefit "E" for all retirees and beneficiaries.

THEREFORE BE IT RESOLVED, approval of a flat two percent (2%) increase of the amount of each retirement allowance since the last date Benefit E was adopted.

Roll Call.

Yeas: Commissioners Terwillegar, Atton, Kloha

Nays: None

Resolution Adopted.

Terry presented the Local Pavement Warranty Program that was developed by the Local Agency Pavement Warranty Task Force. It is a requirement of the Transportation Funding Package of 2015 that all local road agencies in Michigan adopt the warranty program.

Isabella County has requested that Midland County chair the East Central Council meetings for 2019. The board agreed and Commissioner Atton will be acting Chairman.

#### **Miscellaneous:**

None

#### **Staff Reports:**

Ben stated the green lights have been installed on most of the plow trucks.

One new plow truck is completed and on the road in the Jasper District.

Ben is working on LED lighting updates in the Jasper garage.

He is having a catwalk and stairway built to the brine tank containment pit for safety.

He is working with contractors on upgrades to Ingersoll garage doors and sand blasting beams.

He will be starting winter prep for the snow plow trucks next week.

He is getting more information for a security system upgrade.

Sam stated the graveling will continue next week to finish the remaining projects.

Contractors are paving Eastman Road, Tolly Ct., and Farmington this week.

The fog seals will be completed in the next two weeks.

Salt should be arriving any day.

Sam was approached by a group wanting to “Adopt-A-Mile” and pick up roadside trash. He has all the necessary forms to be filled out for liability and he is ordering vest and bags. The group is going to be on Poseyville Road in Ingersoll Township. Sam thanked the Commissioners for allowing staff to attend the superintendents conference two weeks ago. It was a valuable conference for everyone.

Terry stated the crews will be working on Turner Parkway over the winter months when weather permits.

The wetland banking board is creating large wetlands in Livingston County. He is looking for possible road extensions or road widening that would qualify to tag the wetlands in Livingston. He would like input from the townships and the public on these areas.

He will be working on a couple press releases for the green lights, shake your mailbox, and loggers hauling on county roads in the spring time.

He stated the guard rail on Badour Road near Bullock Creek High School is completed.

He stated Arenac County Road Commission came to review our GRS-IBS bridges.

Art stated the tree cutting session on the superintendents’ conference was very good.

He is finalizing projects and will submit paperwork for Gordonville to the auditor next week.

He is staking for local drainage projects.

He stated the base course of paving was completed on Eastman Road yesterday. Still needs black dirt around guard rail and top paving course. Eastman should be open to traffic by end of next week.

We are starting on the culvert crossing for Pine River and Shearer Road projects.

He stated the contractor is setting deck beams for 7 Mile Road bridge in Porter Township.

Due to the rainy weather the contractor is a couple weeks behind schedule.

Ashley stated she has submitted a grant to the Midland Area Community Foundation for an asphalt recycler with two hot boxes. The grant is for \$100,000 and should be reviewed within six weeks.

She is working with Skyhawk on the GPS mapping system for the plow trucks.

Devon stated he is working on drainage projects and waiting on an ROW easement before completing the final drawing.

He is working on a project to computerize the daily worksheets logs for scheduling the crews.

Brenda stated she attended the MERS meeting. It was very informative and they are changing the assumptions used on calculating the actuarials starting in 2020. These changes could have a negative impact on funding percentages.

Commissioner Atton inquired about possible work on Hull Road. He was contacted by local farmer and cars are driving through his fields because the road is impassable. Sam said we will try to get in late this fall when crops are off and put in grader ditches to get water off the roadway.

Commissioner Terwillegar inquired about drainage work on 8 Mile near Shepherd Road. Terry will get with Kevin on scheduling for possible grader ditches

Meeting was adjourned by Commissioner Atton at 9:50 a.m. until Thursday, November 1, 2018.