

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, January 24, 2019 at 9:00 a.m. at the Road Commission office.

Present: Mike Atton, Chairman
Al Kloha, Vice Chairman
Jim Hyatt, Commission Member
Terry Palmer, Managing Director
Sam SanMiguel, Superintendent
Brenda Gordert, Finance Director
Russ Inman, Design Engineer
Ben Mead, Facilities Manager
Art Buck, Design Technician
Ashley Rockefeller, GIS Technician
Devin Campbell, Civil Technician

Absent: None

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Laura Dawson, Lee Township Clerk; Maria Sandow, Larkin Township Supervisor; Karen Laurenz, Larkin Township

The Pledge of Allegiance was said

Welcome to newly appointed Commissioner Jim Hyatt.

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve the minutes of the January 10, 2019 meeting.

Roll Call.

Yeas: Commissioners Atton, Kloha, Hyatt

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts:

The pre-pay for January 24, 2019 was discussed.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve payment for the payroll and open accounts for January 24, 2019 in the amount of \$380,821.40.

Roll Call.

Yeas: Commissioners Kloha, Hyatt, Atton

Nays: None

Motion Carried

Correspondence and Items of Information:

The 2019 Commissioners Conference will be held March 10-12th in Lansing.

The 2019 County Road Association Highway Conference will be March 12-14th in Lansing.

Permit listing was reviewed

Unfinished Business:

Drainage policy review – do not have update yet, keep on agenda for next meeting.

New Business:

A construction contract was received from the Michigan Department of Transportation regarding a project programmed with the FHWA, for implementation with the use of Federal Funds under Emergency Relief Program.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to offer the following resolution:

WHEREAS, Contract No.19-5002, consists of hot mix asphalt work along Coleman Road from School Road northerly to School Road; including slope restoration and drainage work; and all together with necessary related work.

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the work and desires to set forth this understanding in the form of a written contract.

THEREFORE, BE IT RESOLVED, that the Board of County Road Commissioners, County of Midland, authorizes Terence Palmer, Managing Director and Michael Atton, Chairman, to sign Contract 19-5002.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Kloha

Nays: None

Resolution Adopted.

A ballot was received from the County Road Association for the Board of Directors 3-year term. Discussion was held.

Moved by Commissioner Hyatt and seconded by Commissioner Kloha to cast a unanimous ballot for Larry Orcutt, of Alpena County Road Commission.

Roll Call.

Yeas: Commissioners Kloha, Hyatt, Atton

Nays: None

Motion Carried

Two requests were received to extend 2018 bids:

Set-In-Stone for block prices

Action Traffic Maintenance for guard rail

Discussion was held and Manager Palmer recommended extending bid prices in the best interest of the county.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve Set-In-Stone and Action Traffic bid extension request.

Roll Call.

Yeas: Commissioners Hyatt, Kloha, Atton

Nays: None

Motion Carried

A private road maintenance agreement renewal was received from Mt. Haley Township for Dopp Road and Bridgeview Road. Maintenance is for grading with brine upon request.

Discussion was held.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to approve private road maintenance agreement.

Roll Call.

Yeas: Commissioners Atton, Kloha, Hyatt

Nays: None

Motion Carried

Miscellaneous:

None

Staff Reports:

Art stated he has been working on the material bid items that will be sent out the beginning of February. He has attended three training session with Bid Express.

He met with the auditor on Gordonville and 4 ¾ Mile Road project, it should be closed out next week.

Bid opening this afternoon for brine, asphalt, and the Eastman Scrap Tire Project.

He stated Central Asphalt was award the Saginaw Road project in Sanford and a pre-construction meeting will be scheduled.

Art stated there is an open house next Wednesday for the Poseyville Road project at the Ingersoll Township Hall.

Russ stated he has sent out 191 letters to parcel owners linked to the Poseyville Road safety project in advance of the open house next Wednesday. Also, on display at the open house will be the new county road map, the 5-year plan for Ingersoll Township, new signs, and the 2019 construction program.

Russ and Ashley attended a DNR grant meeting in Mt. Pleasant.

There is a non-motorized planning meeting scheduled for February 1.

He stated he is working on McNitt Road ROW letters for Ranky Road and Weinert Road.

A letter, drafted by our attorney, is being sent to the property owner on Donald Lane in Jerome Township to remove drainage obstruction.

He stated Douglas Drive in Larkin Township was accepted into the county road system in November and it is officially being changed to E. Douglas Drive.

Terry discussed the 2019 project list with over \$11 million in planned construction. He went over time lines to get all projects completed. This will be our biggest year ever with the federal aid projects.

He presented a worksheet on bridge replacements through year 2026 and he is working with Sam on the 5-year road plan for primary roads.

The County Engineer's Workshop will be held the first week in February. He will be on a panel discussion for cold-in-place. Russ, Devin and Art will also be attending workshop.

Sam stated he received a request from County Road Association for the use of our drone to get videos for a snow plow safety presentation. Devin will be assisting them.

He has ordered 70% of our back up salt at \$69 per ton. He has also ordered sand to use on gravel roads and will mix some with salt.

Applications are being taken for three laborer positions. The first week we only received 12 applications. Russ put the notice on facebook and twitter and people began sharing up to 1400 views. After that we received 85 applications and will continue to use facebook and twitter.

He stated the weighmaster is helping with abandoned vehicle notices and notices to residents parking in fire hydrant drives.

Sam stated he is still waiting on signed estimates for three townships for 2019 road projects.

He stated the Road Preservation workshop will be held in Mt. Pleasant on February 26th. He would like to invite the townships again this year, cost is still \$30. Discussion was held.

Moved by Commissioner Kloha and seconded by Commissioner Hyatt to pay for employees and two representatives from each township to attend workshop.

Roll Call.

Yeas: Commissioners Atton, Hyatt, Kloha

Nays: None

Motion Carried

Sam stated he met with the Gladwin County Road Commission at their request to show them how he does his estimates and maps. They really like our system and Devin assists with estimates and Ashley assists with maps and they both attended meeting.

Sam stated the Mackinaw Administrators representative was in and congratulated us on having one of the lowest work comp rates amongst road commission's and to expect a larger refund check this year.

Ben stated he has completed the improvements on the signs and strobes for the brine tanker.

He stated we held an asphalt recycle demonstration on a K & M Model.

He will have prices off the MiDeal program to purchase an asphalt recycler, new vac truck, motor grader and pickups in the next couple months to have for construction season.

He stated he sent a couple mechanics to Truck & Trailer for training on building the new Western Star plow trucks. The mechanics have started the builds and are doing a great job.

Meeting was adjourned by Commissioner Atton at 9:55 a.m. until Thursday, January 31, 2019.

Brenda Gordert, Finance Director

Mike Atton, Chairman