

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, April 28, 2022, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chair  
Jim Hyatt, Vice Chair  
Jon Myers, Managing Director  
Russ Inman, Design Engineer  
Art Buck, Superintendent  
Brenda Gordert, Finance Director/Clerk  
Jeff Brown, Construction Technician  
Donna Lowe, Finance Director  
Absent: Ashley Hiles, GIS Technician  
Ben Mead, Facilities Manager  
Bruce Clark, Commission Member

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Heidi Pitt, Lee Township; Thomas Forbes, Porter Township.

**The Pledge of Allegiance was said**

**Additions to Agenda:**

Invitation to Midland County Township Officials' Association Meeting and FY 2024 Category F Grants.

**Approval of Minutes:**

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve the minutes of the April 14, 2022, meeting.

Roll Call.

Yeas: Commissioners Atton, Hyatt

Nays: None

Motion Carried

**Public Comment:**

Tom Forbes of Porter Township attended meeting to discuss catch basins on W. Pine River Rd, which are causing damage on his property. Jon stated surveys had been done and an easement was the next option. Art informed him that we would need an easement to establish drainage, but at this point it had not been determined where the easement would need to be.

**Approval of Open Accounts:**

The pre-pay for April 28, 2022, was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve payment for the payroll and open accounts for April 28, 2022, in the amount of \$388,530.42.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None

Motion Carried

**Correspondence and Items of Information:**

MCTO meeting will be held on June 2nd at the Homer Township Public Safety Facility. Dinner is at 6 PM, business meeting at 7 PM. RSVP is due by May 27, 2022.

**Permit listing was reviewed**

**Unfinished Business: None**

**New Business:** ACT 51 was presented to the commissioners for review and approval to submit.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to submit ACT 51 to MDOT.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None

Motion Carried

Quotes for a large culvert for Olson Rd. over Knapp Drain were presented and discussed.

Cadillac Culvert - \$18,505.00

Jensen Bridge - \$16,361.80

ST. Regis – no bid

The prices quoted reflect the total cost delivered to the project. It was recommended to accept the bid from Jensen Bridge.

Moved by Commissioner Atton and seconded by Commissioner Hyatt to approve and accept the bid from Jensen Bridge in the amount of \$16,361.80.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None

Motion Carried

The Board meeting scheduled for May 12, 2022 at 9:00 AM was discussed. Jon, Brenda and Donna will all be attending the Finance and Human Resource Meeting in Frankenmuth that week and it does not get over until noon on the 12<sup>th</sup>. It was suggested that the meeting could be held later in the day to accommodate them returning from Frankenmuth.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to reschedule the meeting to 3:00 PM on May 12<sup>th</sup>.

Roll Call

Yeas: Commissioners Hyatt, Atton

Nays: None

Motion Carried

Jon gave an update on the Midland Area Community Foundation Bailey Bridge Project Fund Agreement. MACF had requested that individual donors be able to contribute to the project as a way to increase community involvement. MACF can set up the project fund, MCRC will just administrate the funds.

Moved by Commissioner Atton and seconded by Hyatt to approve the fund agreement to allow for individual donors to contribute.

Roll Call

Yeas: Commissioners Hyatt, Atton

Nays: None

Motion Carried

Russ discussed the Fiscal Year 2024 Category F grants. These funds are to be used to improve, create or maintain all season urban roads. It is a \$375,000 grant with a 20% match. Russ suggested using these funds to Saginaw Rd. from the Village to Marvin Dr. We are scheduled to do to 11 Mile Rd already. This would extend the project.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to allow Russ to submit an application for the Category F Grant.

Roll Call

Yeas: Commissioners Hyatt, Atton

Nays: None

Motion Carried

**Misc: None**

#### **Staff Reports:**

Jeff stated they have been working on drainage projects and will begin paving 11 Mile Rd from M20 to Olson Rd next week. They have completed initial planning for the Grey Road Bridge and are tentatively scheduled to start work after Memorial Day.

Russ stated he has been working on four easements needed for the Flint St. Drainage Outlet at the Flatts Campground. He has gotten one easement signed and is hoping to have the other three completed by the next board meeting.

He is also working on the easements for the roundabout at Monroe and Waldo, which is scheduled to be built next year. He is meeting with the property owners to obtain the signed easements that will be necessary.

Russ also has met with the City of Coleman about their long-range transportation needs.

He attended a MATS meeting last week and was informed that the Feds are soliciting for requests to earmark, which he had not known previously.

He attended a kick-off meeting with Spicer on Bailey Bridge and there will be a GI meeting in August. They are looking at a January bid letting with construction in 2023.

Art gave an update for Ben, and reported that the brush cutter had been delivered, as well as the second foreman truck, which was at LineX before being put into service. Ben had also been notified that the new Weighmaster truck is at the outfitters.

Art gave tentative dates for many projects:

- Grading for brine over the next two weeks
- May 9<sup>th</sup> will be the start of our paving projects
- May 16<sup>th</sup> will begin the chip seal program
- May 16<sup>th</sup>, six of our most senior crew members will attend grader training
- Our parking lot is scheduled to be paved the week before Memorial Day, in sections, while equipment is moved out of the way
- June 6<sup>th</sup> crews will begin gravel spreads on roads to be pulverized
- Pulverizing will begin on June 13<sup>th</sup>

Jon stated that the new payroll clerk will begin working on May 9<sup>th</sup> and we are looking forward to having her start and spending as much time with Brenda as possible before her retirement. He also gave an update on the Finance Committee meeting he attended. The wording for the road millage renewal was approved and will go to the County Board of Commissioners next week for final approval. It is scheduled to appear on the ballot in August.

Jon also gave an update about MDOT's non-motorized plans, which include a non-motorized path on M30 from Meridian Schools to the Village of Sanford in 2024. He will be attending the CRA Managers meeting in Gaylord next week, a CRASIF Worker's Compensation Specialist course and a Finance & HR Conference in Frankenmuth the following week.

Meeting was adjourned by Commissioner Atton at 9:30 a.m. until Thursday, May 12, 2022.

---

Donna Lowe, Finance Director

---

Mike Atton, Chair