

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, April 11, 2024, at 9:30 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chair
Jim Hyatt, Vice Chair
Bill Cozat, Member
Jon Myers, Managing Director
Art Buck, Superintendent
Steve Youngs, Fleet and Facilities Manager
Donna Lowe, Finance Director
Russ Inman, Director of Engineering
Travis Havercamp, Design Engineer
Ashley Hiles, GIS Coordinator

Absent: Jeff Brown, Construction Technician

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Larry Schuelke, Homer Township; Maria Sandow, Larkin Township, attended remotely.

The Pledge of Allegiance was said.

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the minutes of the March 28, 2024 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts and Payroll:

The payroll for April 11, 2024 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to authorize payroll for April 11, 2024.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Open accounts for April 11, 2024 were discussed.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve open accounts for March 14, 2024, in the amount of \$377,718.54.

Roll Call.

Yeas: Commissioners Hyatt, Atton, Cozat

Nays: None

Motion Carried

Correspondence and Items of Information:

The board reviewed the invitation for the East Central Council Meeting scheduled for April 18, 2024. Commissioners Atton, Hyatt and Cozat will all attend.

Unfinished Business:

Social Media Policy

Jon reviewed the updated social media policy which he created using a combination of the new MCRCSIP templates and the previous MCRC policy. The updated policy contains policy on both the management of the Road Commission official social media accounts as well as employee use of personal social media accounts.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve the updated social media policy.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

New Business

4/8/2024 Material Bid Results

Jon reviewed the material bid results for item 2024-05, the aluminum box culvert for the Stewart Road over Bullock Creek project. It was intended for the bids to include the foundation as well as the culvert, however neither company included the foundation in their bid. Jon recommended awarding the bid for the culvert to Contech Engineered Solutions as the low bidder. He requested additional estimates from both bidders for the foundation and he was satisfied with the estimate from Contech for the foundation as well.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to purchase the aluminum box culvert and foundation from Contech Engineered Solutions.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Jon presented the two bids received for item 2024-13, the Mill and Fill Log project, which includes Redstone Rd., Cole Rd., and M-30. He recommended the board award the contract to the low bidder, which was Central Asphalt at \$292,185.50. Jon stated that \$81,360.82 of that bid is for M-30 and will be reimbursed by MDOT through the maintenance contract.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to award the contract for the Mill and Fill Log projects to Central Asphalt.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Trailer Mounted Attenuator Purchase

Steve presented the board with a quote from Carrier & Gable, Inc. for the purchase of a trailer mounted attenuator. This is a piece of safety equipment that the Road Commission has wanted for several years, and with the increased occurrence of accidents involving distracted drivers that has hit or almost hit traffic workers recently, he and Art feel it is a very important purchase. Steve had liquidated some assets through the sale of several pieces of equipment and he requested to use money from those sales to supplement his road equipment budget for this purchase. He also believes there may be grant money available for reimbursement and he will be researching how to apply for that. This attenuator will have a large arrow board to direct traffic and is designed to be crush resistant in the event of an impact. This equipment was competitively bid through MDOT and is quoted at the state contract price.

Moved by Commissioner Atton and seconded by Commissioner Cozat to purchase the Trailer Mounted Attenuator from Carrier & Gable for \$33,558.00.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Miscellaneous:

None

Staff Reports:

Ashley stated she has been working on online construction map development as well as entering 2024 projects into Roadsoft for Asset Management.

Travis has been continuing his work on drainage projects and has been helping Jeff with the survey training he was doing for the crew.

Russ has been busy with IT projects. There was a fiber line down that was affecting our connection to the county building. He had to collaborate with several other people to get it back up and running. He has also been looking for a new IT company. He will not be renewing our contract with IT Right and is looking to select a new company to take over that contract soon.

Steve discussed the many trainings he has participated in recently. He attended a safety meeting in Gaylord that was put on by MCRCSIP, as well as a First Aid/CPR training that Art organized here at the Road Commission and finally a Chainsaw Safety training that was also held here at the Road Commission. Everyone who attended that training was very impressed by it and Steve stated it was very well put on and very well received. Next week, Steve and Brian will be training on the new Inventory and Purchase Order system with Liz from Precision. Steve reported that the crew and fleet were all operating at full capacity. He also indicated that the new Walk 'n' Roll Compactor for the Motor Grader had been delivered this week.

Art reviewed several of the training opportunities he has organized recently, including the First Aid/CPR training by Bob Schultz and the Chainsaw Safety training that Steve mentioned. The Chainsaw Training was a collaboration between MCRC and the Midland County Parks and Recreation Department and included 40 men between the two organizations. Art also organized a crash scene conduct training presented by MCRCSIP, as well as a training for the crew on Non-Masking laws for CDL drivers, which was conducted by Weighmaster vonMatt. Art stated that he has purchased materials for the hydro-seeder and is conducting interviews for summer help in preparation for the summer season.

Jon gave an update on projects that are scheduled to begin, including the Stewart Road over Bullock Creek project. There is a 7-week lead time on materials, so construction will begin as soon as materials arrive. Jon also stated the Bridge Preventative Maintenance projects have started; Saginaw Rd. repaving will be beginning next week and is scheduled to be open to traffic at the end of May. Jon reported that the Tittabawassee Road project from last summer had some defects appear over the winter on a small section of pavement and will need to be repaired. Jon will be attending the Tri-County Contractors Association Meeting next Wednesday for their quarterly meeting. He also attended a meeting with MDOT to finalize project closeouts and to go over future projects. Jon and Art have been working with the Midland County Township Officials Association to put together a road committee, and the first meeting will be held this afternoon. Jon also stated that on Monday he and Ashley will be submitting a grant application to the Midland Area Community Foundation for upgrading the facility generator.

Jeanette Snyder discussed the Midland County Board of Commissioners race.

Larry Schuelke had questions about the Stewart Road bridge project, which Jon was able to answer.

Meeting was adjourned by Commissioner Atton at 10:05 a.m. until Thursday, April 25, 2024.

Donna Lowe, Finance Director

Mike Atton, Chair