

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, November 21, 2024, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chair  
Jim Hyatt, Vice Chair  
Bill Cozat, Member  
Jon Myers, Managing Director  
Art Buck, Superintendent  
Donna Lowe, Finance Director  
Steve Youngs, Fleet and Facilities Manager  
Ashley Hiles, GIS Coordinator  
Travis Haverkamp, Design Engineer  
Russ Inman, Director of Engineering  
Jeff Brown, Construction Technician

Absent: None

Public Present: Ed Haapala, DLZ, Michigan.

**The Pledge of Allegiance was said.**

**Additions to Agenda:**

None

**Approval of Minutes:**

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the minutes of the November 7, 2024 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

**Public Comment**

Ed Haapala from DLZ introduced himself and stated he was in the area so he decided to stop.

**Approval of Open Accounts and Payroll:**

The payroll for November 21, 2024 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to authorize payroll for November 21, 2024.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Open accounts for November 11 and 21, 2024 were discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve open accounts for November 11 and 21, 2024, in the amount of \$968,203.15.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

**Correspondence and Items of Information:**

***MCTOA Holiday Membership meeting***

The board reviewed the invitation to the Midland County Transportation Officials Association's Holiday Membership Meeting. Commissioner Atton stated he will attend. RSVP is due by November 30, 2024 if any other Commissioners decide to go.

**Unfinished Business:**

None

**New Business:*****Proposed 2025 Regular Board Meeting Schedule***

The board reviewed the proposed meeting schedule for 2025 and did not see any conflicts at this time. It was discussed that this schedule does not include the third meeting in months with five Thursdays.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve the 2025 Regular Board Meeting schedule.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

***Michigan Pavement Markings 2025 bid renewal letter***

The board reviewed a letter from Michigan Pavement Markings extending the 2024 pavement marking pricing for 2025.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to extend the pavement markings bid from Michigan Pavement Markings for one year.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

***S. Imperial Services 2025 bid renewal letter***

The board reviewed a letter from S. Imperial Services extending the 2024 Roadside Vegetation Brush Spray through the 2025 season.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to extend the roadside vegetation brush spray bid from S. Imperial Services for one year.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

***Private Road Name Request – Jerome Township – Almond Lane***

An application for a private road name approval was presented by Russ Inman at a regular meeting of the Board of Road Commissioners of Midland County held on November 21, 2024. A motion was made by motion of Commissioner Hyatt and seconded by Commissioner Cozat to approve the road name Almond Lane.

Roll Call.

Yeas: Commissioners Atton, Hyatt, Cozat

Nays: None

Motion Carried

**Miscellaneous:**

None

**Staff Reports:**

Jeff stated he was glad to be present at a meeting, as he has been on job sites or in training for the last few meetings. He has been working on project closeouts for MDOT projects as well as material bids for 2025.

Russ stated that he has been catching up on several projects after being on vacation.

Ashley reported that she finished up data samples for HPMS this morning.

Travis stated he has been working on primary road reviews with Jon and Art and he has been working to convert the data over to Road Soft.

Steve reported that the mechanics are getting trucks ready for winter. There are nine trucks ready, and the rest will be completed soon. He also stated that Joe Bantau from the Michigan Department of Labor and Economic Development was in this week to do a courtesy walk-thru to check for compliance on MiOSHA safety factors. Overall, the walk-thru went well and there are only a few minor things that are needed to be in compliance.

Art stated that the MiOSHA walk-thru was a good experience for him as well as it was a different perspective on the safety issues than he has had before. He also discussed his participation at the EOC tabletop exercise he attended at the Meridian Schools. It was a unique experience, and he is glad he attended it. Art also stated that he is working on 2025 local project plans. He still has six townships left to do.

Jon reported that he attended a meeting for the pilot non-motorized study that MATS is doing from the TAP grant. He and Russ answered several questions about right of way as it pertains to the non-motorized projects. This week Jon has attended a stakeholder meeting for the Tittabawassee River Watershed area study by the U.S. Army Corp of Engineers. He was able to refocus attention to the fact that there has been flooding damage outside the City of Midland. He reported that next week MDOT will be here for the annual budget review meeting. Staff will also be meeting next week to discuss the proposed 2025 Capital Outlay budget that will be presented at the next board meeting.

Commissioner Cozat congratulated everyone on a productive construction season and wished everyone a Happy Thanksgiving.

Commissioner Atton discussed the advantages of the walk-thru with MiOSHA and the importance of taking time to review safety from all angles.

Meeting was adjourned by Commissioner Atton at 9:33 a.m. until Thursday, December 5, 2024.

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Donna Lowe, Finance Director

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Mike Atton, Chair