

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, December 5, 2024, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chair
Jim Hyatt, Vice Chair
Bill Cozat, Member
Jon Myers, Managing Director
Art Buck, Superintendent
Donna Lowe, Finance Director appeared remotely
Steve Youngs, Fleet and Facilities Manager
Russ Inman, Director of Engineering
Ashley Hiles, GIS Coordinator
Jeff Brown, Construction Technician
Travis Haverkamp, Design Engineer

Absent: None

Public Present: Nancy Hyatt; Jeanette Snyder, Midland County Board of Commissioners; Maria Sandow, Larkin Township appeared remotely

The Pledge of Allegiance was said.

Additions to Agenda:

None

Approval of Minutes:

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the minutes of the November 21, 2024 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Public Comment

Jeannette Snyder stated she would not be able to attend the safety luncheon. She also stated that after the first of the year, the County Board will meet to determine leadership.

Approval of Open Accounts and Payroll:

The payroll for December 5, 2024 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to authorize payroll for December 5, 2024.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Open accounts for December 5, 2024 were discussed.

Moved by Commissioner Cozat and seconded by Commissioner Atton to approve open accounts for December 5, 2024, in the amount of \$313,872.65.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Correspondence and Items of Information:

None

Unfinished Business:

None

New Business:

2025 Budget Public Hearing – December 19, 2024 @ 9:30 a.m.

Jon discussed the need to set a date for the 2025 Budget Public Hearing. Administrative staff are working on a proposed budget and will be ready to submit it for Board approval on December 19, 2024.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to set the date for the 2025 Budget Public Hearing for December 19, 2024, at 9:30 a.m., and to publish the meeting in the Midland Daily News.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

2025 Admin Wages

Jon presented the Board with his proposed Administrative Wages for 2025, which included information about peer rate adjustments based on information he obtained through the CRA compensation survey information as well as a 3% wage adjustment for all admin staff.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve administrative wages for 2025 as presented.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

2025 Capital Outlay Budget – Projects, Equipment, Engineering

Jon, Russ and Steve presented their proposed 2025 Capital Outlay Budgets and answered any questions pertaining to them. They will be included in the final budget that is presented on December 19, 2024, for approval at the Budget Public Hearing.

Miscellaneous:

None

Staff Reports:

Ashley has been updating the snow route maps for this year. She has been collecting data on some guardrail damage that has occurred recently. She has also been working with Samsara to set up geofencing for the accounts receivable routes.

Jeff has been working on end of year inventory counts for aggregates. He is closing out the last of the local agency projects for MDOT. The next project he will be working on is material bids for 2025.

Russ ordered the new server and it should be installed by the end of February.

Travis is cleaning up culvert inventory in Road Soft. He has also been working on design for the Wackerly Road cul-de-sac project for next year.

Steve has been busy getting his 2025 budget ready. The mechanics are making sure all equipment is ready for the winter weather that has come in.

Art worked with Tobe on Saturday to train him for snow on call operations. He is wrapping up township road reviews with township officials to get projects set for 2025.

Jon discussed the annual MDOT budget meeting that was held on Monday. He attended a training with Frost Solutions this past week. The engineering department had a training with a company that specializes in right-of-way purchases this week, and he commented that having a vendor that provides those services could make the process easier in the future. Jon also reminded everyone that the MCTOA Holiday dinner is on the 12th.

Commissioner Cozat commented about seeing advertising for the new 200' law for snowplows and how much that will increase safety for the drivers. He is glad to see it being advertised.

Jeanette Snyder thanked everyone for the open communication and the leadership from the Road Commission and wants everyone to know how much she appreciates them.

Commissioner Atton stated that he had heard from a friend of his at the Kalkaska County Road Commission, that they have 4 feet of snow, and they are struggling to keep up. He is glad that we have not gotten that much and hopes it continues.

Meeting was adjourned by Commissioner Atton at 9:45 a.m. until Thursday, December 19, 2024.

Donna Lowe, Finance Director

Mike Atton, Chair