

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, July 17, 2025, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chairman
Jim Hyatt, Vice Chair
Bill Cozat, Member
Jon Myers, Managing Director
Art Buck, Superintendent
Ashley Hiles, GIS Coordinator
Russ Inman, Director of Engineering
Donna Lowe, Finance Director
Jeff Brown, Construction Technician
Absent: Steve Youngs, Fleet and Facilities Manager
Travis Havercamp, Design Engineer

Public Present: Maria Sandow, Larkin Township appeared virtually.

The Pledge of Allegiance was said.

Additions to Agenda:

None

Approval of Minutes:

The minutes of the June 19, 2025 meeting were discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve the minutes of the June 19, 2025 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Public Comment:

None

Approval of Open Accounts and Payroll:

The payroll for July 3 AND July 17, 2025 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Cozat to approve payroll for July 3 AND July 17, 2025.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

The open accounts for June 30, 2025 were discussed.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve open accounts for June 30, 2025, in the amount of \$491,520.91.

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

The open accounts for July 17, 2025 were discussed.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to approve open accounts for July 17, 2025 in the amount of \$1,329,507.75

Roll Call.

Yeas: Commissioners Hyatt, Cozat, Atton

Nays: None

Motion Carried

Correspondence and Items of Information:

2025 CRASIF Dividend Refund

Donna reviewed the 2025 CRASIF Dividend refund, which included a check in the amount of \$15,650.80 and a voucher for \$7,238.00 to be credited to the 2025-2026 premium.

East Central District Meeting Tuesday, August 21, 2025

The next East Central District meeting will be held at Buck's Country Cookin' in West Branch on Thursday, August 21, 2025. RSVPs are due by August 13, 2025.

Employee Day at the Great Lakes Loons Friday, August 8, 2025

Jon reviewed the details for Employee Day at the Great Lakes Loons game. Notices will be sent out to all employees via Everbridge and the time clock system, as well as flyers hung up in employee areas.

Unfinished Business:

None

New Business:

MDOT Contract 215716 – Monroe Rd

The board reviewed MDOT Contract 215716 for the Monroe Road project and the following resolution was made:

RESOLUTION

Commissioner Hyatt offered the following resolution and moved for its adoption:

Be it resolved that

Contract No. 25-5317, Control Section STUL 56000, Job Number 215716CON by and between the
MICHIGAN DEPARTMENT OF TRANSPORTATION
and the

Board of County Road Commissioners of the County of Midland, Michigan
is hereby accepted.

The following Officials are authorized to sign the said contract:

Jon Myers, Managing Director

Art Buck, Superintendent

Supported by Commissioner Cozat

ADOPTED:	AYES:	Hyatt, Cozat, Atton
	NAYES:	None
	ABSENT:	None

EGLE MS4 Permitting Assistance Agreement

Jon reviewed the EGLE MS4 Permitting Assistance Agreement. Spicer will perform the research to determine requirements for permits needing to be applied for and the Midland County Road Commission will submit the permits with that information. He stated that there are multiple agencies that will split any billing for the collaborative portions of the permit application. The remainder is specific for the Midland County Road Commission and will be entirely our responsibility.

Moved by Commissioner Atton and seconded by Commissioner Cozat to approve the EGLE MS4 Permitting Assistance Agreement.

Roll Call.

Yeas: Commissioners Atton, Cozat, Hyatt

Nays: None

Motion Carried

Admin Wage Adjustments

Jon reviewed a request for wage adjustments for Travis and Donna. When Travis was hired, his offer of employment provided for a wage adjustment when he obtained his engineering license, but it did not specify the amount of the adjustment. Russ and Jon requested that Travis' wage be adjusted to \$37.74. Jon also requested that Donna's wage be adjusted to \$38.78 as a peer rate adjustment to keep the wage scale in line.

Moved by Commissioner Cozat and seconded by Commissioner Hyatt to adjust administrative staff wages as requested.

Roll call.

Yeas: Commissioners Cozat, Hyatt, Atton

Nays: None

Motion Carried

Miscellaneous:

None

Staff Reports:

Ashley gave an update on the County map and Brush Spray maps. She also reported that the summer inters are still working on culvert inventory and they should be wrapping it up just about the time they are ready to head back to college for the fall semester.

Jeff updated the board on the Kent Road and Shaffer Road bridges as well as the Poseyville Road project. He stated that the crew have completed five large culvert replacements this year. Jeff reported that he has been working on the EGLE reimbursement request for the Kent Road bridge and it will be submitted next week. He also discussed a last minute drainage project on Woodcock Road.

Russ discussed the upgrades he has completed on the wifi system as well as computer upgrades that have been installed. He also reported that the fiber internet install has been completed at the Ingersoll garage. Russ stated that he has been working on a site plan review for Walnut Ridge Condos.

Donna reported that the County audit, the 2022 MDOT audit and Act 51 have all been submitted, so her busy season is winding down.

Steve's report was given by Art, who provided an update on the Ingersoll mower tractor. He also discussed two projects being done in the Sanford shop which included 2 eyewash stations that were installed and an inspection of the sprinkler system scheduled on August 15th.

Art gave updates to the chipseal projects and also stated that all the pulverizing is complete for our recon projects. Grading is being done to those projects so they will be ready for paving. Art stated we are currently underway with the second round of brine for dust control around the county. He also discussed the Touch-A-Truck event at the North Midland Family Center on July 16th.

Crewmember Brandon Rytlewski took some of our equipment there for display and it was very well received. Art expressed gratitude that Brandon was willing to participate in this event for the second year in a row and also praised him for his excitement and enthusiasm.

Jon provided updates to the board on the Bailey Bridge, Eastman Road Federal Aid and M30 MDOT bridge projects. He also stated that he will be attending the MCRC SIP Annual Meeting next week.

Meeting was adjourned by Commissioner Atton at 9:49 am until Thursday, August 14, 2025.

Donna Lowe, Finance Director

Mike Atton, Chairman