

The regular meeting of the Midland County Road Commission was called to order by Chairman Atton on Thursday, July 31, 2025, at 9:00 a.m. at the Midland County Road Commission office.

Present: Mike Atton, Chairman
Jim Hyatt, Vice Chair
Jon Myers, Managing Director
Art Buck, Superintendent
Russ Inman, Director of Engineering
Donna Lowe, Finance Director
Absent: Bill Cozat, Member
Steve Youngs, Fleet and Facilities Manager
Travis Havercamp, Design Engineer
Ashley Hiles, GIS Coordinator
Jeff Brown, Construction Technician

Public Present: Jeanette Snyder, Midland County Board of Commissioners; Maria Sandow, Larkin Township appeared virtually.

The Pledge of Allegiance was said.

Additions to Agenda:

MERS Annual Valuation Report

Approval of Minutes:

The minutes of the July 17, 2025 meeting were discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve the minutes of the July 17, 2025 meeting.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None

Absent: Cozat

Motion Carried

Public Comment:

None

Approval of Open Accounts and Payroll:

The payroll for July 31, 2025 was discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve payroll for July 31, 2025.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None

Absent: Cozat

Motion Carried

The open accounts for July 31, 2025 were discussed.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve open accounts for July 31, 2025 in the amount of \$647,770.59.

Roll Call.

Yeas: Commissioners Hyatt, Atton

Nays: None

Absent: Cozat

Motion Carried

Correspondence and Items of Information:

2025 CRASIF Board of Trustees Election

Donna reviewed the 2025 CRASIF Board of Trustees Election notice. It is not due back until September 19, 2025, so the full board will vote on it at the next scheduled meeting.

FY2024 Budget Cap

Donna reviewed the Corrective Action Plan that was filed with the State of Michigan following the FY 2024 County audit. Due to the software conversion, the general ledger could not be balanced within 30 days of the close of the month for several months in 2024. It was corrected by the end of 2024, however the auditor needed to note it during the audit and an explanation/corrective action plan needed to be filed with the State.

MERS Annual Valuation Report

Jon presented the board with a copy of the 2024 MERS Annual Valuation Report, and was happy to announce that the Road Commission was 100% funded at the end of 2024, which means that we will have the option to move some of our surplus into the divisions that need additional funding, and our required annual contribution for 2026 will be greatly reduced.

Employee Day at the Great Lakes Loons Friday, August 8, 2025

Jon reviewed the details for Employee Day at the Great Lakes Loons game. Notices will be sent out to all employees via Everbridge and the time clock system, as well as flyers hung up in employee areas.

Unfinished Business:

East Central District Meeting Tuesday, August 21, 2025

The next East Central District meeting will be held at Buck's Country Cookin' in West Branch on Thursday, August 21, 2025. RSVPs are due by August 13, 2025. Commissioner Hyatt confirmed that he will be attending. Commissioner Atton stated he cannot attend. Donna will check with Commissioner Cozat when he returns from vacation.

New Business:

MDOT Contract 216505 – Eastman Rd

The board reviewed MDOT Contract 216505 for the Eastman Road project and the following resolution was made:

RESOLUTION

Commissioner Hyatt offered the following resolution and moved for its adoption:

Be it resolved that

Contract No. 25-5387, Control Section STL 56000, Job Number 216505CON by and between the
MICHIGAN DEPARTMENT OF TRANSPORTATION
and the

Board of County Road Commissioners of the County of Midland, Michigan
is hereby accepted.

The following Officials are authorized to sign the said contract:

Jon Myers, Managing Director

Art Buck, Superintendent

Supported by Commissioner Cozat

ADOPTED:	AYES:	Hyatt, Atton
	NAYES:	None
	ABSENT:	Cozat

Office Renovation and Safety Improvement Project

Steve presented the board with proposals from two construction companies for safety improvements and front office renovation. This project will include a remodel of the vestibule area between the two front entry doors and the construction of a safety glass transaction window. This will allow the public to enter the first set of doors and conduct business at the window, while keeping access restricted to the building through the second door. In addition to this project, a fully sliding glass wall will be constructed in the finance office, allowing Donna the ability to have an area that can be used for confidential meetings when necessary, but remains open and accessible most of the time.

Moved by Commissioner Hyatt and seconded by Commissioner Atton to approve the bid from C3 Construction for the Office Renovation and Safety Improvement Project, as recommended.

Roll Call.

Yeas: Commissioners Atton, Cozat, Hyatt

Nays: None

Motion Carried

Miscellaneous:

None

Staff Reports:

Russ stated that staff is beginning primary road PASER ratings next week. He also reported that staff members are preparing for the booth materials for the County Fair which is taking place August 11 -15.

Steve reported that all the equipment is up and running. He stated that the brine trailer that was on order is in and ready to be picked up. He gave an update on the mini excavator that is also on order, which has been delayed. Steve and Donna both gave an update on the parts room shelving and inventory system, which is now complete and is running very well. Both stated that Brian has done an excellent job getting the parts room in order and that inventory control should be easier with this inventory cycle system.

Art gave updates to the paving projects. He also reported that the summer interns have all started to schedule their last days to work, as the summer is coming to an end. Art informed the board that advertising for a crew position will begin within the next week, as there was one crew member who resigned for other employment opportunities.

Jon provided updates to the board on the Kent Road Bridge, Bailey Bridge and Poseyville Road projects. He also stated that he will be meeting next week with Spicer to begin discussing MS4 permits.

Commissioner Atton provided details from the MCRCSIP Annual Meeting. He also expressed concern with a dip at the intersection of Sebert and Jefferson Roads due to construction traffic, and asked Art to go take a look at it.

Meeting was adjourned by Commissioner Atton at 9:48 am until Thursday, August 14, 2025.

Donna Lowe, Finance Director

Mike Atton, Chairman